

MINUTES

**KSER Mission**

To enrich our community through local, independent public radio and other services dedicated to arts, education, ideas and civic engagement.

KSER Vision

To be the preferred public radio stations for Snohomish and Island counties.

KSER Foundation Board Meeting

Tuesday, May 13 2025 6:45 p.m.

ZOOM Meeting

MINUTES

6:45 p.m.

Call to Order

Board members present were: Eric Fethers-Walp, Lisa Utter, Ashley McDonald, Michelle Dietz, Isaiah Crowson

Staff members present: Steve Ward, Tom Clendening

Members of the public: Davin Stedman, Michael Svob

General Manager's Report

- The General Manager updated the board on the Spring membership drive which ended with pledged support of \$32,284, short of our \$40K goal. Tentative plan is for the summer pledge drive to begin in mid-June.
- Construction continues on a new apartment building in the parking lot next to KSER. So far, the noise has not presented any problems for our ability to broadcast. Engineering team is working on an alternative delivery of our broadcast signal to the KSER transmitter in Lake Stevens. The new apartment project will block our satellite dish that currently sends a signal to the transmitter.
- Comcast is expected to complete installation of our upgrade to fiber internet delivery this month at our Wetmore location.
- GM also provided board with updated bank balances.
- KSER has submitted a grant request to the Seattle Arts Fund. Awards, to be determined, will range from \$5,000 to \$25,000. KSER has also submitted a grant request to the Tulalip Tribes Charitable Fund.

TREASURER's REPORT

The treasurer presented three reports on the KSER budget and expenses updated through the end of April 2025.

New Business

Eric updated the board on recruitment for a new general manager for KSER. The new manager is in the process of notifying their current employer. Once that's completed, Eric will send out a release on the new manager hire.

NEW BUSINESS MOTIONS

Steve Ward as Interim General Manager.

Lisa Utter moved to enter a motion that Steve Ward be named the interim-general manager of the KSER foundation, effective immediately and until the new permanent general manager is on board.

Eric Fetters-Walp seconded the motion.

The vote to approve was 5-0 in favor.

Lisa Utter as Treasurer

Isaiah Crowson moved to enter a motion to reaffirm an earlier vote (in November of 2024) to name Lisa Utter as Treasurer of the Board of Directors. Lisa was voted into the roll in November of 2024, but the board minutes at the time failed to reflect the appointment.

Eric Fetters-Walp seconded the motion.

The vote to approve was 4-0 in favor. Lisa Utter abstained.

Adding Lisa and Steve as bank signers

Isaiah Crowson moved to enter a motion to authorize interim-GM Steve Ward and Treasurer Lisa Utter to be authorized signers of checks for our bank accounts.

Eric Fetters-Walp second the motion.

The vote to approve was 4-0 in favor. Lisa Utter abstained

990 Tax Document submission

Lisa Utter moved to enter a motion to reaffirm an earlier email vote to approve and submit the KSER Foundation annual 990 tax form.

Michelle Dietz seconded.

The vote to approve was 5-0 in favor.

Manager Bank Account Transfers

Lisa Utter moved to enter a motion to reaffirm a long-standing policy which gives the general manager and/or interim general manager the authority to make cash transfers between our bank policies. Such transfers will include notification to the board in advance of the transfers.

Eric Fetters-Walp seconded the motion.

The vote to approve was 5-0 in favor.

Tom Clendening salary adjustment

Lisa Utter moved to enter a motion to reaffirm an email vote to adjust outgoing general manager Tom Clendening's salary retroactive to August of 2024.

Michelle Dietz seconded.

The vote to approve was 5-0 in favor.

Michelle Dietz appointed Board Vice-President

Lisa Utter moved to enter a motion to appoint Michelle Dietz as Vice President of the KSER Foundation Board of Director.

Isaiah Crowson seconded.

The vote to approve was 4-0 in favor. Michelle Dietz abstained.

PUBLIC COMMENT

Michael Svob congratulated Steve Ward for being named interim manager and thanked Tom Clendening for his service to KSER.

Davin Stedman gave the board information on his background and his passion for KSER. Davin has submitted an application to join the board based on the recommendation of Ashley McDonald. Davin's attendance at the meeting qualifies him to be considered for appointment to the board at the next meeting.

8:20 p.m.

Adjournment